

**10TH DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING
November 15, 2016**

CALL TO ORDER: The 10th District Agricultural Association Board of Directors meeting was called to order at 5:32 PM at the Fairgrounds office by President Finley.

ROLL CALL/DIRECTORS ABSENT: All Directors were present with the exception of Directors Cardoza, Mercier, Peterson and Salters who all called.

INTRODUCTION OF GUESTS AND STAFF: Also present CEO Cliff Munson, Business Assistant Michelle Eiler and Friends of the Fair President Janae Scruggs.

PUBLIC COMMENT: None.

FRIENDS OF THE FAIR: President Scruggs reported that there is a meeting tomorrow night. As the newly elected president, she is looking forward to making some changes, increasing membership and discussing other avenues of fundraising. No public comment.

CONSENT CALENDAR (Action by Board): Director Quinn made a motion, seconded by Director Rizzardo and carried (Aye votes –Finley, Fawaz, Hanna, Quinn and Rizzardo) to accept the consent calendar which included minutes from the October 18, 2016 meeting, contracts for October and the Finance Report. Director Rizzardo made a motion, seconded by Director Fawaz and carried (Aye votes – Finley, Fawaz, Hanna, Quinn and Rizzardo) to approve 2017 Operating Budget with a zero balance and a proposed 65.91% Reserve Percentage. No public comment.

BUSINESS REPORT (Information/Action):

- Project(s) Update – No public comment.
 - OES/New Building – Nothing new to report.
 - Armory – Nothing new to report.
 - City Stage – CEO Munson requested to be put on the city council agenda and that promoted conversation with the city manager and council members with good response and we should be moving forward on this issue.
 - New Well – CEO Munson still has not received any information from the city regarding the sewer costs.
 - Greenway – CEO Munson has not heard anything since the October 19th meeting. Director Quinn said that they met with the tribe and explained that they wanted to take the creek behind the fairgrounds through the county yard and create a flood plan.
- Equipment – CEO Munson reported that we have budgeted some money for new equipment in 2017. Director Fawaz will get with Senior Maintenance Worker Luiz and get some specs on a new mower and talk with Kabota. No public comment.

CORRESPONDENCE (Information/Action): Concession letters to Eggroll on a Stick, Sharkey's Fish Fry and Hammond Ranch Firefighters Association were passed around. CEO Munson also had some documents from the CFA Conference that were passed around. No public comment.

COMMITTEE REPORTS (Information/Action):

- Junior Livestock Auction Committee – Director Rizzardo reported they met last month and will be dark until February when they will approve a budget. The next meeting after that will be in May. They still have approximately \$10,000 in outstanding auction invoices and they appointed new board members. No public comment.

- Junior Fair Board – Business Assistant Eiler reported that the Junior Fair Board meets tomorrow. They elected officers at the last meeting, hosted the Haunted House in October and will be assisting at the Holiday Gift Fair this Saturday. No public comment.

FAIR REPORT (Information/Action):

- 2017 Fair – CEO Munson reported that we have sent out the partnership contracts, started working on the judges contracts, looking for a petting zoo and other grounds entertainment. He will be exploring ideas and options at the conventions. He has also talked with Express Employment and inquired about getting their Clydesdales to participate at the fair. The bid for sound and lights was issued and due back in January. No public comment.

CLOSED SESSION: CEO Evaluation tabled to next meeting.

DIRECTORS COMMENTS:

- Director Rizzardo stated that she works with and hears a lot about other fair boards and we have a great one. Some appointments to other boards are not qualified and the boards don't function well. We work as a team and are very lucky to have the board and staff that we currently have.
- Director Quinn passed out a property line map showing the front parcel that the tribe may be interested in placing a large billboard. CEO Munson stated that the County CAO suggested giving that piece of property back to the fairgrounds and he will follow up after the IAFE Convention.
- Director Hanna stated that staff did a good job on the budget.

STAFF COMMENTS: None.

CEO COMMENTS: CEO Munson reported that he is going to the Tea Party meeting after this meeting with Friends of the Fair. He will be attending the IAFE Convention after Thanksgiving.

NEXT MEETING DATE: Director Hanna made a motion, seconded by Director Rizzardo and carried (Aye votes – Finley, Fawaz, Hanna, Quinn and Rizzardo) to change the next meeting to December 13th at 4:00 PM.

ADJOURNMENT: Meeting was adjourned at 7:05 PM.

Approved:

Attest:

Jason Finley
President
Date:

Michelle Eiler
Secretary
Date: