

10TH DISTRICT AGRICULTURAL ASSOCIATION
BOARD OF DIRECTORS MEETING
November 14, 2017

CALL TO ORDER: The 10th District Agricultural Association Board of Directors meeting was called to order and agenda approved at 5:31 PM at the Fairgrounds office by President Finley.

ROLL CALL/DIRECTORS ABSENT: All Directors were present with the exception of Director Fawaz who called.

INTRODUCTION OF GUESTS AND STAFF: Also present were CEO Cliff Munson and AGPA Michelle Eiler.

PUBLIC COMMENT: No public comment.

FRIENDS OF THE FAIR: No representative at the meeting. CEO Munson reported that they had a budget meeting and it was approved to give the 10th DAA approximately \$37K by the end of the year to go towards the Beer Garden Cooler and Winema Hall Kitchen update projects. The next meeting is tomorrow, November 15th at 6:00 PM. No public comment.

CONSENT CALENDAR (Action by Board): Director Mercier made a motion, seconded by Director Scott and carried to accept the consent calendar which included minutes from the October 17, 2017 meeting, contracts for October and the Finance Report. (Aye votes: Cardoza, Finley, Hanna, Mercier, Peterson, Rizzardo, Quinn and Salters). No public comment.

BUSINESS REPORTS (Information/Action):

- 2018 Budget – The Budget Committee discussed some of the changes with the proposed budget: fair rates increased, livestock entry fees increased, increase in minimum wage accounted for, updates to the office included, etc. Revenues and Expenses are pretty even with the estimated 2017 figures. Director Mercier made a motion, seconded by Vice President Rizzardo and carried to approve the 2018 Budget as proposed with a zero balance and an ending reserve of 61.36%. (Aye votes: Cardoza, Finley, Hanna, Mercier, Peterson, Rizzardo, Quinn and Salters). No public comment.
- CDFFA Standard Agreement for 2016/2018 Allocation & Training Funds - Director Salters made a motion, seconded by Director Hanna and carried to approve the CDFFA Standard Agreement for 2016/2018 Allocation and Training Funds. (Aye votes: Cardoza, Finley, Hanna, Mercier, Peterson, Rizzardo, Quinn and Salters). No public comment.

CORRESPONDENCE (Information/Action): A folder was passed around with CDFFA policies to be reviewed: Cannabis Event Guidelines and Records Management. CEO Munson informed the board that we will be reviewing and updated our Policy Manual. No public comment.

COMMITTEE REPORTS (Information/Action):

- Junior Livestock Auction Committee – Vice President Rizzardo reported that there is no meeting this month and they are still working on the issue of the damaged meat. She is hoping they will have a directors meeting in the next few weeks. No public comment.
- Junior Fair Board – No representative at the meeting. AGPA Eiler passed out the current newsletter and reported that the Haunted House was a successful event and they enjoyed doing it for the three days. They are getting ready for the Holiday Gift Fair/Santa Photos and the Holiday Parade. Their next meeting will be in January. No public comment.

FAIR REPORT (Information/Action):

- 2018 Fair – CEO Munson reported that Pacific Animal Productions Petting Zoo will be returning and he has contracted with Steve Bayner the Hypnotist again. The Left of Centre Band will be playing on Wednesday as well as with the artist performing for the Red Scarf Society. He has been working on partnerships and judges. CEO Munson mentioned how amazing our community is and all they do/give and thanked the board for all their support. No public comment.
 - Exhibitor Fee Refund Policy – Vice President Rizzardo made a motion, seconded by Director Quinn and carried to adopt the following refund policy “The 10th DAA/Siskiyou Golden Fair has a “no refund” policy. Upon entering an exhibit in the fair, signing the entry form online or hard copy, you are agreeing that there will be no refunds or exchanges for any fees charged”. (Aye votes: Cardoza, Finley, Hanna, Mercier, Peterson, Rizzardo, Quinn and Salters). No public comment.
 - Grandstand Beer Booth – Vice President Rizzardo made a motion, seconded by Director Cardoza and carried to extend the Siskiyou County Farm Bureau concession contract for the Grandstand Beer Booth to include the 2018 Fair. (Aye votes: Cardoza, Finley, Hanna, Mercier, Peterson, Rizzardo, Quinn and Salters). No public comment.

CEO COMMENTS: CEO Munson reported that he attended the CFA Managers Conference last week. He gave brief summaries on the sessions that he attended: State Rules, CDFA/HR Insurance increases, Deferred Maintenance, Fire Camps/Evacuation Centers, Crime Detection and Cannabis guidelines. He reported that Hue & Cry has finished setting up the alarm system in the maintenance shop area and several motion lights have been setup inside the grounds. The Holiday Gift Fair is this Saturday and we have three buildings full of vendors. Sheriff Lopey has requested to use the Floral Building for the Toys for Tots campaign and will reimburse us for any utilities used during that time. And as an ending note he informed the board that he has purchased a new house.

DIRECTORS COMMENTS:

- Director Cardoza congratulated CEO Munson on the new house and mentioned that she has a friend that would be interested in partnering for a Music Festival (similar to Southern Oregon) if we thought we had the right venue and capabilities.
- Director Salters said that she has received many good comments about the fair theme “The Heart of Siskiyou.”
- Director Hanna thanked the Budget Committee for their time and he said that his kids had a good time at the Haunted House.
- President Finley mentioned that his kids had a good time at the Haunted House as well.

STAFF COMMENTS: None.

NEXT MEETING DATE: The next meeting will be December 19th at 4:00 PM.

CEO EVALUATION: After discussion regarding the evaluation, Director Mercier made a motion, seconded by Vice President Rizzardo and carried to increase CEO Munson’s salary from \$8,240/month to \$8,303 (maximum) as of January 1, 2018. (Aye votes: Cardoza, Finley, Hanna, Mercier, Peterson, Rizzardo, Quinn and Salters). No public comment.

ADJOURNMENT: Meeting was adjourned at 6:20 PM.

Approved:
Jason Finley
President
Date:

Attest:
Michelle Eiler
Secretary
Date: