

**10<sup>TH</sup> DISTRICT AGRICULTURAL ASSOCIATION  
BOARD OF DIRECTORS MEETING  
November 20, 2018**

**CALL TO ORDER:** The 10<sup>th</sup> District Agricultural Association Board of Directors meeting was called to order at 5:35 PM at the Fairgrounds office by President Finley.

**ROLL CALL/DIRECTORS ABSENT:** All Directors were present with the exception of Directors Cardoza, Hanna and Salters who all called.

**INTRODUCTION OF GUESTS AND STAFF:** Also present were Cliff Munson, CEO; Michelle Eiler, AGPA; Janae Scruggs, President of Friends of the Fair and Maryann Munson.

**PUBLIC COMMENT:** None.

**FRIENDS OF THE FAIR:** President Scruggs reported that they will vote tomorrow at their meeting on the Winema Hall kitchen remodel improvements. They have put in for three different grants for the project. Director Mercier suggested that the investment committee have a meeting after the first of the year. No public comment.

**CONSENT CALENDAR (Action by Board):** Director Mercier made a motion, seconded by Vice President Rizzardo and carried to accept the consent calendar which included minutes from the October 16, 2018 meeting, contracts for October and the Finance Report. (Aye votes: Fawaz, Finley, Mercier, Peterson, and Rizzardo). Director Mercier made a motion, seconded by Vice President Rizzardo and carried to approve the 2019 Operating Budget as presented with a proposed reserve of 75.66%. (Aye votes: Fawaz, Finley, Mercier, Peterson, and Rizzardo). No public comment.

**BUISNESS REPORT (Information/Action):**

- Auto & Kart Racing Committee(s) – President Finley appointed himself and Director Fawaz to act as the Committee to score the RFP’s for both the Auto and Kart Racing contracts in January. No public comment.
- CEO Evaluation – The committee meet with the CEO and discussed the findings with the board during closed session. No action was taken. No public comment.

**CORRESPONDENCE (Information/Action):** The folder was passed around containing a letter from CDFA regarding the 2018 CFA Fall Manager’s Conference and an updated director’s term sheet.

**COMMITTEE REPORTS (Information/Action):**

- Junior Livestock Auction Committee – Vice President Rizzardo reported that they are dark until April. At this time there is approximately \$20K outstanding from the auction. No public comment

**FAIR REPORT (Information/Action):**

- 2019 Fair
  - Rodeo – CEO Munson will create a scope of work for what we are requesting for the Rodeo and send it out to contractors in January. The Rodeo is considered entertainment, so we do not have to do the RFP process. No public comment.
  - Theme Contest – Vice President Rizzardo made a motion, seconded by Director Fawaz and carried to accept the 2019 fair theme as “160 Years of Old Fashion Fun” submitted by Elaine Eldridge. (Aye votes: Fawaz, Finley, Mercier, Peterson, and Rizzardo). No public comment.

**CEO COMMENTS:** CEO Munson reported that the front parking lot is getting the ADA adjustments required to be compliant, storage continues to come in, Mike has been busy winterizing and the Holiday Gift Fair was a success. He attended the Managers Conference and the Arizona Fair convention for the WFA Fall Quarterly Meeting. He will be leaving right after this meeting to go to Wyoming for Thanksgiving.

**DIRECTORS COMMENTS:**

- Vice President Rizzardo said that she received good comments about the Holiday Gift Fair and would like to contract with a different beef judge for fair.
- Director Mercier received positive comments as well regarding the Holiday Gift Fair.

**STAFF COMMENTS:** None.

**NEXT MEETING DATE:** The next meeting is scheduled for December 18, 2018 at 4:00 PM.

**ADJOURNMENT:** Meeting was adjourned at 6:25 PM.

Approved:

Attest:

Jason Finley  
President  
Date:

Michelle Eiler  
Secretary  
Date: