

10th District Agricultural Association/Siskiyou Golden Fair Junior Fair Board By-Laws (Amended September 15, 2015)

ARTICLE I: NAME

SECTION I: The official name of the organization shall be the 10th District Agricultural Association/Siskiyou Golden Fair Junior Fair Board.

ARTICLE II: PURPOSE

SECTION I: The main purpose of this board is the training and development of young people in the areas of leadership, community organization and fair operation; to develop an association of youth from the general community of the 10th District Agricultural Association in helping to augment Fair awareness throughout the county.

ARTICLE III: MEMBERSHIP

SECTION I: Open to all youth 13 (and in 7th grade) – 19 years of age (and in high school), as of September 1 of the year of application. Each member will serve for a one-year term and total membership will not exceed 19 members.

SECTION II: The term of membership on the Junior Fair Board shall begin in September and end on August 31 of each calendar year.

SECTION III: A member of the Junior Fair Board may serve more than one year by reapplying for an additional year of membership if he/she is accepted by the Membership Selection Committee and if he/she has met the prior year Junior Fair Board obligations in a satisfactory manner.

SECTION IV: Candidates must live in Siskiyou County, have and maintain a GPA of 2.0 or above. Members cannot show more than two species of animals at the Siskiyou Golden Fair.

SECTION V: New members will be notified by mail and/or phone, by the senior advisors after they have been confirmed a position on the Junior Fair Board.

SECTION VI: Attendance at all Junior Fair Board meetings is mandatory. Membership on the Junior Fair Board shall be terminated immediately following the third missed event or meeting without a valid excuse and/or phone call to the fair office or advisor. The president will send a letter to the terminated Junior Board member in a timely manner and will have the letter co-signed by a senior advisor.

SECTION VII: Code of Conduct: No members of the Junior Fair Board shall associate with drugs, alcohol or tobacco of any form while working on Junior Fair Board activities. Members of the Junior Fair Board shall not use any obscene language while working on any Junior Fair Board activity. Each member of the Junior Fair Board should conduct him/herself in an appropriate manner in order to set a good example for others.

ARTICLE IV: APPLICATIONS

SECTION I: Applications for Junior Fair Board membership will be accepted in August/September. Interviews will be held at the in September as determined by the Membership Selection Committee.

SECTION II: The Membership Selection Committee shall be composed of the Junior Fair Board senior advisors. The Fair CEO and one member of the Fair Board of Directors shall be invited to participate as well.

ARTICLE V: VOTING PROCEDURE:

SECTION I: Voting will follow Robert's Rules of Order. If there is a dispute over the decision of the chairperson, the matter(s) will be taken to the Junior Fair Board senior advisors.

ARTICLE VI: OFFICERS

SECTION I: President

- 1) Must be a returning member to the Junior Fair Board,
- 2) Presides over all meetings of the Junior Fair Board and assists senior advisors with agenda development as needed.
- 3) Represents the Junior Fair Board; delivers speeches when necessary at events.
- 4) Is the first point of contact between the senior advisors and the Junior Fair Board.
- 5) Serves as the Junior Fair Board liaison to the Fair Board.
- 6) Must attend all regular Fair Board meetings or appoint another member (3rd Tuesday of each month at 5:30 PM at the fair office).

SECTION II: Vice President

- 1) Must be a returning member to the Junior Fair Board.
- 2) Presides over meetings, events and/or tasks in the absence of the President.
- 3) Assists the president in maintaining order.
- 4) Must attend all regular 10th District Junior Livestock Auction meetings or appoint another member (3rd Thursday of each month at 7:00 PM at Winema Hall).

SECTION III: Secretary/Treasurer

- 1) Must be a returning member to the Junior Fair Board.
- 2) Keeps minutes and maintains an accurate record of all meetings.
- 3) Records and distributes all minutes and agendas and keeps a copy of each for the Junior Fair Board's permanent files.
- 4) Monitors and reports on the Junior Fair Board account balances at each meeting.

SECTION IV: Historian

- 1) Takes pictures and maintains a record of all Junior Fair Board activities.
- 2) Works with the Reporter to design and construct the Junior Fair Board window during the annual fair, if decided to have one.
- 3) Assists with maintaining social media accounts (website, facebook, etc.)
- 4) This position may be filled by up to two members.

SECTION V: Reporter

- 1) Serves as the Junior Fair Board publicity coordinator.
- 2) Assists with press releases regarding Junior Fair Board activities.
- 3) Coordinates all radio advertising.

ARTICLE VII: ELECTIONS

SECTION I: Elections

- 1) To be held during the second board meeting of the board year.
- 2) All members may run for any office except President, Vice-President or Secretary/Treasurer, which require one year of prior membership.
- 3) Nominations must come from the floor.
- 4) All voting for office will be by closed ballot.
- 5) Senior advisors will count the ballots and advise the Junior Fair Board of election results.
- 6) Any Junior Fair Board member running, but not elected to an office, may run for another office if they so choose.

ARTICLE VIII: STANDING COMMITTEES

SECTION I: Fundraising Committee

- 1) Brainstorms fundraising ideas and presents these ideas to the Junior Fair Board for discussion.
- 2) In charge of writing letters to sponsors for shirts, grants, donations, etc.
- 3) Works closely with the scholarship committee to raise funds for the Junior Fair Board scholarship account.

SECTION II: Junior Livestock Auction Committee

- 1) Attend all Junior Livestock Auction Committee and reports back to the Junior Fair Board for discussion.

- 2) Organizes Junior Fair Board members to assist at the Price Support table during the auction.

SECTION III: Scholarship Committee

- 1) Brainstorms ideas for the Junior Fair Board scholarship application and presents these ideas to the Junior Fair Board for discussion.
- 2) Distributes, collects and screens scholarship applications.
- 3) Presents scholarship applications to the Junior Fair Board for discussion.
- 4) Works closely with the Fundraising committee to raise funds for the Junior Fair Board Scholarship account.

SECTION IV: Public Relations/Publicity Committee

- 1) Responsible for organizing the schedule for members to present at service organizations meetings.
- 2) Assists senior advisors with press releases and distribution.
- 3) Reporter sits on the committee.

SECTION V: There shall be other committees as deemed necessary.

ARTICLE IX: AMENDMENTS

SECTION I: Amendments will be made by majority vote of the Junior Fair Board.

ARTICLE X: ADVISORS

SECTION I: Criteria

- 1) There will be a minimum of two and not more than four senior advisors, one of who will be a representative of the Siskiyou Golden Fair Board of Directors or Fair Staff.
- 2) College students may opt to serve as junior advisors to the Junior Fair Board. The number of junior advisors will not exceed five. Junior Advisors will be selected by the Junior Fair Board senior advisors and will assist the senior advisors. Junior advisors are not voting members of the Junior Fair Board.
- 3) Any advisor may be removed at the discretion of the Fair Manager and his/her fellow senior advisors if their conduct is deemed inappropriate.

ARTICLE XI: MEETINGS

SECTION I: The Junior Fair Board will meet monthly on the fourth Wednesday of each month at 6:30 p.m.

SECTION II: Meetings will be held at the Fair office in Yreka unless scheduled previously to be held in a different location to accommodate the geographic diversity of the Junior Fair Board.